

## Certificate Program Requirements

Certificate programs consist of a specified set of academic courses that focus on a specific topic, representing a coherent and relatively free-standing body of knowledge. Successful completion of a certificate signifies the achievement of competence in the specified domain and is recognized by the awarding of a certificate (an official document) from the sponsoring department or program. Completion of certificate programs approved by the College will also be noted on the official student transcript.

### **Requirements for Certificate Students**

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- At least 50% of the coursework toward the certificate must be earned at Fort Lewis College.
- Both degree-seeking and unclassified students may be admitted to a certificate program.
- Certificate coursework may also be applied in fulfillment of requirements for departmental majors or minors, there is no discrete credit requirement for certificates.
- Course substitutions within a certificate program may be requested by a student but require written approval of both the program director and the appropriate dean.
- Courses taken prior to admission to the certificate program can be counted toward the certificate only with the program director's specific approval.